



unruled
fifty pages

name _____

Massachusetts College of Art
Student Handbook

MAA Official Calendar

1972 - 1973

SEPTEMBER						
S	M	T	W	T	F	S
X	X	X	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

MARCH						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

OCTOBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4			
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

FEBRUARY						
S	M	T	W	T	F	S
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

MAY						
S	M	T	W	T	F	S
1	2	3	4	5		
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

First Semester

- September 6 Faculty Meeting
- September 6, 7, 8 Student Elective Registration
- September 11 First Semester begins
- October 9 Columbus Day (no classes)
- October 23 Veteran's Day (no classes)
- October 30 Mid-Semester
- November 23, 25 Thanksgiving Recess
- December 20, 22 First Semester Evaluations

Wed.
Wed.-Thurs.-Fri.
Mon.
Mon.
Mon.
Mon.
Thurs.-Sun.
Wed.-Fri.

* Intersession

December 26 - January 19 (26 days)

Second Semester

- January 18, 19 New Student Registration
- January 22 Second Semester begins
- February 19 Washington's Birthday (no classes)
- March 12 Mid-Semester
- April 16, 25 Spring Recess
- May 21-23 Second Semester Evaluations
- May 27 Commencement *

Thurs.-Fri.
Mon.
Mon.
Mon.
Mon.-Wed.
Mon.-Wed.
Sun.

Massachusetts College of Art
Student Handbook
1972-1973

Student Government Association.



President's Message

Change is constant, it is the only thing that we can really depend upon. There is no final structure or conclusive plan because by the time of its instigation it will have become archaic. We can only feel our way as we go along and make the best of what we have. The key words for the coming year are action, change and equilibrium.

Charles Lew

Charles Lew
President of the Student
Government Association

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Jack Nolan, President

Monies and Administration:



Sydney Kaplan
Administrative Sec.



Stan Thomas
Bursar.

Tuition and Other Fees.

	Resident	Out-of-State
Tuition	\$250.00	\$600.00
Student Government dues	30.00	30.00
Library fees	10.00	10.00
Lab fees	50.00	50.00
Accident Insurance	8.00	8.00
Breakage fee:		
Freshmen, Sophomores, Juniors	5.00	5.00
Placement fee:		
Seniors only	5.00	5.00
<u>Sub-Total</u>	\$358.00	\$708.00
Optional: Sickmess Major		
Medical coverage premium	23.00	23.00
<u>Total</u>	\$371.00	\$731.00

Late Registration Fee

Students who do not register at their appointed time are subject to a \$5.00 late registration fee.

Lab, Breakage & Placement

All students are charged a laboratory fee of \$25.00 per semester. Distribution of the money is determined by the division and department heads relative to defined needs of each department. There is an additional \$5.00 breakage fee charged to all but seniors. There is a \$5.00 placement fee charged to seniors.

Refunds.

Students who properly withdraw from the College will have tuition refunded as follows: 100% within the first two weeks of a semester (Exception: Students who have paid a registration fee will receive 80% of the total tuition less the registration fee); 60% during the third through the sixth week of classes (Exception: Students who have paid a registration fee will receive 60% of the total tuition less the registration fee); after the sixth week no refund is allowed.

No refunds are made on fees or other charges.

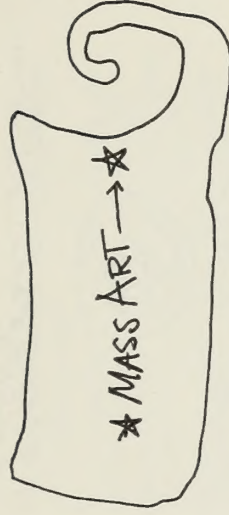
Refund policy is subject to change by the Board of Trustees of State Colleges. See Stan Thomas in the Bursar's Office.

\$ Payment of Bills- \$\$

Grades, transcripts, diplomas, etc. will not be issued to students who have failed to fulfill their financial obligations to the College. See Stan Thomas.

Residence.

Those who are state citizens are not concerned with this section; however, those transfer students from out of state who believe they fulfill residence requirements should become familiar with this statement and contact David McGavern, Dean of Students.



Conditions of residence: In order to be eligible to register at a State College as an in-state student, the student must have established a domicile in the Commonwealth with the intention of maintaining it. The domicile of a minor shall follow that of the parents unless the minor has been emancipated. In case of emancipation the student shall present satisfactory proof of emancipation. Minors under guardianship shall present, in addition to the certification of the domicile of the guardian, legal evidence of the appointment of the guardian.

No student shall be considered to have a domicile by reason of his attendance in the College; nor shall a student lose in-state preference after completion of his junior year should his domicile change.

The domicile of a wife shall follow that of her husband.

Misrepresentation of facts with the intent to evade payment of out-of-state tuition shall be sufficient cause for suspension or permanent exclusion from the College. Such criteria of domicile as rent receipts, automobile fees, etc., shall not be considered conclusive in and by themselves, but may bear on the question of intent which must be the test of the domicile.

Discretion to adjust individual cases within the spirit of these rules is vested in the President of the College.

Address—Change.

If a student should change his permanent address or name, please obtain a "Name and/or Address Change" form from the Office of the Bursar. All other offices will then be notified by the Bursar to maintain correct up-to-date records.

Buildings and Grounds Plant Layout

The main building is located on 364 Brookline Avenue. It is a four story structure. The designation for floors is as follows:

A FLOOR — the basement where the school store and student government office is located;

B FLOOR — the main gallery, business office, the Dean of Students, Financial Aid, Placement and President's offices;

C FLOOR — the nurse, faculty lounge;

D FLOOR — the cafeteria, the library, Academic Dean, Registrar, and Admissions Office.

Odd numbered rooms are on one side of the building and even numbered ones are on the other side. We also have studio space at 26 Overland Street, The Annex Floors. The phone number of the main building is 731-2340 and the Annex phone numbers are 536-1634 (Core) and 261-1993 (Studios).

Maintenance

The cooperation of every student is requested in the maintenance of the building and grounds. Students are asked to dispose of discarded material in proper receptacles placed throughout the building.

Students are urged to maintain facilities and equipment of the College with care.

Visitors

Visitors are welcome at all times to view exhibitions of the College. Those seeking meetings with administrative officers or faculty members should arrange appointments, by writing or calling. Visitors to classrooms shall gain prior permission of the Academic Dean, or the Dean of Students, and faculty members involved.

Smoking

Because of state safety regulations, smoking can be permitted only in certain areas in the building, those areas being the cafeteria, offices, and with permission from instructors, in classes.

Smoking is prohibited in the studios, the auditorium and corridor areas of the building.

Fire Drills/Civil Defense

Students should become familiar with information concerning fire drill and civil defense signals — posted in each room.



Telephone Calls

Pay phones are located on B floor North, and C and A floors South. Messages incoming through the College switchboard will be taken for individual students in emergencies only. Students are not to use office phones.

Security

The Mass Art security policeman provides three major services:

First, to protect the students, faculty and administrative personnel against people, hazards and any problems that might cause harm to persons on Mass Art property.

Second, to protect Mass Art facilities and property within against fire, theft, and vandalism.

Third, to provide an efficient and smooth-running parking area.

Security is really everyone's business. Our security personnel is limited, and if each of you would strive to develop a security awareness much of our security problem would be greatly reduced.



*Paul Fallon
Security*



*Dave Wilcox
IBM Room.*



Joe Doyle ←

T. D. Carlo

College I.D. cards should be carried at all times. Loss should be reported to the Audio-Visual lab opposite the Photo-lab on "A" floor.

Space-Reservations

If a member of the Mass Art Community wishes to reserve space for a meeting or some other event they must reserve space, well in advance, with the following people:

Who To See

Auditorium — David McGavern, Dean of Students

Galleries — Virginia Gunter, Director of Exhibitions

Classrooms — Steven Stavros, Registrar

No changes in reservations will be implemented without prior approval of the office to whom the request is made.

Use of MCA after hours.

A form may be obtained at the offices of the Academic Dean or Dean of Students, filled out, then certified by either, then forwarded to the Superintendent of Buildings and Grounds, Joseph Doyle. Regular closing hours are: Monday and Friday 5:00 P.M. Tuesday, Wednesday, Thursday, 10:30 P.M. Saturday: 10-6 P.M. Sunday: closed

College Facilities The Library

The Library is located on the third and fourth floors of the main building, and is open Monday through Friday during the entire year. The hours of service are posted in the Library. Generally, it remains open from 8 A.M. until 5 P.M., and until 9:30 P.M., on Tuesdays and Thursdays during the school year. The Library welcomes suggestions for purchases, and hopes that you will take an active part in building the collection.

Most books circulate for two weeks, and can be renewed. A small number are restricted to room use. In case of special need, these room-use books may circulate overnight. Reserve books – i.e., those requested by faculty for class assignments – circulate overnight from 2 P.M. until 9 A.M. the next day, or over the weekend. The Library charges fines on Reserve books which are returned late. The fine schedule is listed in the Library.

The collection is organized on the system used by the Library of Congress, in which letters of the alphabet represent subjects. For example, "ND" represents "painting". Optimum use of the library requires some understanding of this classification system. Although materials are on open shelves and freely available, use of the card catalog is advised because a subject class number "ND", "painting", may not include all the materials on that subject. The number representing "Surrealism" (painting) is "ND 1265", but literary aspects of this subject will be found under "PQ". Card catalogs usually contain a card for the author, the title, and one or more subjects for each book.

In this library, all the author and title cards are in one section of the catalog, and all subject cards in another section. Remember that the subject headings used by libraries may be quite general. If you do not find a card for a specific subject, look for material on that subject under a more general subject heading. If there is no book on an individual painter, for instance, try the appropriate country or period under "Painting". A reference librarian is usually on duty and will be glad to help you in the use of the catalog and reference books.



*Ben Hopkins
Library*



*Virginia Gunter
Exhibitions*



*Tim Chianelli
Audio-Visual*

Exhibitions

Exhibitions are presented at both the Longwood and Overland Buildings during the school year. Usually of two weeks duration, they are group or solo shows and exhibit the work of students, faculty and artists outside of the College Community. Suggestions for exhibitions are welcomed by the Exhibitions Committee. See Virginia Gunter.

Loss or Damage

The College assumes no responsibility for any loss or damage to the property of the students. The Lost & Found Department is located in the Security Office on A floor near the parking lot.

Mailboxes

Every full-time student at the College has a mailbox located on the 4th (D) floor.

Lockers

Lockers are located in corridors, and because we have a limited number of them, they are on a first come-first serve basis.

Graphic Workshop

The Graphic Workshop is located on High Street in downtown Boston, and operated by faculty and students of this college. It can be used by the students as a workshop or may be contacted to do commercial work for a modest fee; operated by Robert Moore.

Audio-Visual Materials

The audio-visual lab is located on the A floor opposite the photo lab. For further information regarding lending procedures, see Jim Chiavelli.

Art School Associates

The school store is located on A floor in the rear corridor leading to the parking lot. The school store hours are 8:30 A.M. to 4:30 P.M. on Tuesday and Thursday evenings it is open from 6 P.M. to 8 P.M. The manager of the school store is John Azevedo. The telephone number is 566-5448.



John Azevedo
School Store.

Cafeteria

The cafeteria is located on the 4th floor (D floor). Lunches may be obtained there at nominal cost.

Film Series

Starting as early in the year as possible there will be a weekly film series. If you are interested in being on the Film Committee, see one of the Student Government officers.

David McGavern



Dean of Students

Student Financial Aid

The following three programs are available to help needy students meet their financial obligations.

1. National Defense Student Loan Program
To help meet expenses students may apply for N.D.S.L. Money borrowed is repaid after graduation at 3% interest with a special loan cancellation of 10% per year for five years in the event the graduate becomes a teacher.
2. Educational Opportunity Grant Program
For students with a severe financial need the College has available the Educational Opportunity Grant Program under which a student may receive a grant of from \$200.00 to \$800.00.

3. Work-Study Program

A third Federal program available to students at the College provides part time employment at the College. In this way students may earn \$22.00 per week to help meet their costs. Freshmen are advised not to participate during their first year.

Two other programs which students should be aware of are the Board of Education Scholarship Program, and the Higher Education Loan Program. Information on these programs may be obtained from the College Counselor.

Board of Higher Education Scholarships

These scholarships are intended for needy and academically worthy full time students attending regionally accredited institutions. Applications should be obtained by upperclassmen at the College and must be filed by early May each year. Entering Freshmen should obtain these applications

Student Services

from their high schools. Scholarships are awarded in the summer and are paid directly to the institution where the students are enrolled.

Higher Education Loan Program

This program is administered directly by local banks throughout the Commonwealth. Up to \$1,000.00 per year may be borrowed with repayment of the principle beginning after graduation at % interest to be paid by the student. Inquiry about the Higher Education Loan Program should be made at the students' local banks.

Questions regarding these programs may be directed to Mrs. Beverly Washington, College Counselor, at the Massachusetts College of Art 731-2340 (Room B1).

Veterans (sons and daughters of deceased or disabled veterans)

Veterans should acquaint themselves with the Educational Assistance Benefits available through the Veterans' Administration.

Information may be obtained from:

John F. Kennedy Federal Building
Government Center
Boston, Mass. 02203

Vietnam Veterans from Massachusetts may qualify for a "Certificate of Exemption" which will exempt them from paying tuition to the College. Information may be obtained from:

The Commonwealth of Massachusetts
Department of Education
182 Tremont Street
Boston, Mass. 02111

For further information contact the Registrar or the Bursar.

Health Insurance

Students at the College are offered an Accident and Sickness Insurance Program, including major medical expenses, and benefits. Each student receives a flyer and application before the opening of school. The cost is \$23.00. In addition to the voluntary policy each student is required to purchase an \$8.00 accident policy which will cover the student for one year. See the Dean of Students, David McGavern.

Housing

While the College itself does not provide apartment information, students should consistently check the classifieds in the *Boston Globe*; *Boston Phoenix* classifieds carry a more complete list of student-type apartments.

Since Massachusetts College of Art has no resident dormitories, housing arrangements are the responsibility of the student and/or his parents.

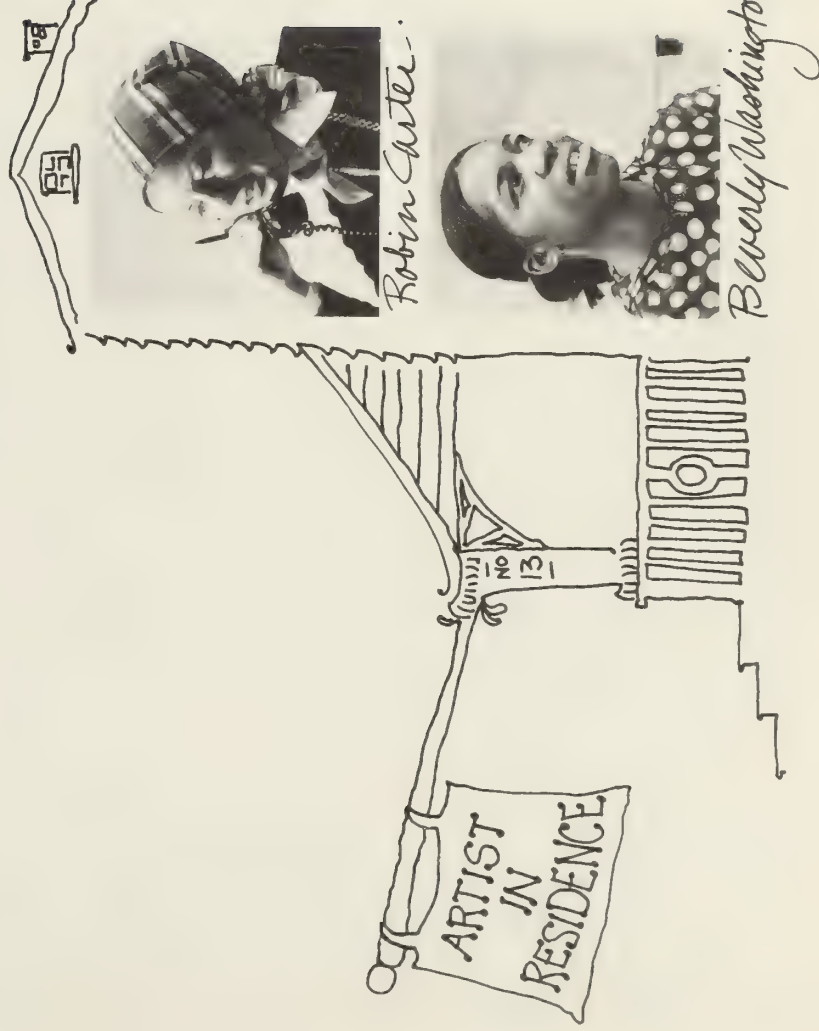
Students who need apartments and/or roommates may also call or come into the Dean of Students Office to put their names on a list of students looking for apartments. Some apartment availabilities are called into this office and then we can call some of the names on this list to inform them of the available apartments.

Health Service

The school now has a full-time nurse. Her office is located on the 3rd (C) floor. Health insurance claim forms can be picked up at the nurse's office. Office hours: 9:00-3:15. See Barbara Forrey.

Placement

Placement services at the College include senior, graduate student and alumni registration; vocational counseling and employment notifications. Part-time job vacancies are also made available to undergraduate students. See Robin Carter, Director of Placement.



Student Organizations

Student Government

Every full-time student at Mass Art is a member of the Student Government Association. The Student Government Association is presently empowered to play a significant role in virtually all major decisions within the College. Whether its members are serving on the curriculum committee or planning a film festival, they are students contributing to the life of the school.

The Association's executive officers and its representatives are nominated and elected by the students and their decisions are in the interest of all students. They plan the budget, sign the checks, and are accountable for their actions. Students have won the right to vote at 18 in all elections in the nation. Massachusetts residents can hold public office at age nineteen. Begin at Mass Art, right here at home, and participate in your government.





*Eric Kimball
Vice President.*



*Gayle Bergen.
Secretary.*



*Sue Kay
Treasurer.*

First Recommendations Student Government Association Budget — Academic Year 1972-1973

1. Student ID Cards	\$ 350
2. Student Handbook, 1973-74	1,500
3. Yearbook	6,000
4. Newspaper	3,000
5. Programs and Exhibitions	3,500
6. Film Series	4,000
7. Social Events	250
8. NAEA	250
9. Black Artists Union	1,500
10. Women's Group	500
11. Athletics	250
12. Performing Arts	2,000
13. Senior Class Commencement	1,500
14. Student Aid	1,000
15. Scholarships	1,500
16. Student Government Association Personnel	1,000
17. Student Government Association Expenses	500
18. Miscellaneous and Reserve	2,000
	<hr/>
	\$30,600

Submitted by:
Charles Lew, President
Student Government Association
and
David O. McGavern
Dean of Students

Faculty Committees

Standing Committees of the Faculty Council

Admissions Policy Committee: (Two students)

Library Committee: (Two students)

Curriculum Committee: (Four students)

Scholastic Standards Committee: (Four students)

C.U.E. Committee: (Three students)

Programs & Exhibitions Committee: (Two students)

Student Affairs Committee: (Five students)

Communications Committee: (Three students)

National Art Education Association (NAEA)

The organization has as its faculty advisor Donald Lettis, head of the Art Education Department, and most of its members are made up of students from that department. However, anyone may become a member. The group becomes involved with assisting its students to maintain their identity in the art world, while acting as an open forum for discussion of new trends in Art Education.

Black Artist Union (B.A.U.)

The Black Artist Union is located on C Floor across from C-1.

This union, in existence little over two and one-half years, is based on the awareness that unity, creativity, and understanding are three prerequisites to establishing a direction toward art and community development.

Our purpose is:

To focus attention and reform in the areas of curriculum and college policies, official and unofficial, where they touch the lives of black people. To support and strengthen the black student in the fulfillment of self and the destiny of black people as a nation, moving in support and defense of ourselves. In essence, black self-determination, quality education, and work.



D.R.U.

Design Research Unit

Can a Design Student be a professional? The Design Research Unit of MCA has set out to prove that the answer to this question is yes. Duplicating the operations of a professional studio, the students who comprise the DRU handle design work originating from non-profit organizations and institutions. In addition to valuable experience, these students gain payment for their work through the Design Research Unit's own non-profit fee structure.

Women's Group

A voluntary association of women consisting of faculty, students and administrators, the Women's Group is concerned with issues pertinent to women today. The particular interests are: women as members of the Mass Art community; as artists; and women's role in the larger society.

A mailbox is located with the faculty boxes, opposite the School store.

Alumni Association

The purposes of the Alumni Association are:

- 1) to strengthen ties between the College, its graduates and former students;
- 2) to promote alumni interests and support for our Alma Mater;
- 3) to assist students, when and if expedient;
- 4) to further the friendship and professional interest of its members.

Newspaper - "MCA"

There will be a bi-weekly newspaper published at the school. It is run by students and is funded by the Student Government. The editor is Robert Gould. Please contribute articles or drawings or both.



John Cataldo
Academic Dean.



Steven Stavros
Registrar.



Suzanne Rohrbach
Dir. of Admissions.

Degrees Offered

Two undergraduate degrees are given by the College, a B.F.A. in Art Education and a B.F.A., (Design and Fine Arts). The M.S.Ed. was initiated (AY '70-71) and is offered by the Art Education Division.

The undergraduate programs of the College are designed within a 132 credit modular scheme, use a 3 credit base, and are phased over a period of four years. Included in the modular design are:

I. Common Courses

1) A core program for all Freshmen with 24 credits required in theory and studio experiences. Elective options in studio areas are also available for the academic year 1972-1973.

2) Critical Studies program requiring 42 credits over a four year period. Twenty-one credits are required within the Freshman-Sophomore year, and twenty-one credits are required within the Junior and Senior years. Of these 42 credits, fifteen are elective options within four categories — and twelve are open electives in critical studies.

II. Major Areas

The curriculum is organized within three major areas: 1) Fine Arts, 2) Design, and 3) Art Education. Within each major area are departmental programs which require 33-36 credits of principal studio emphasis phased over a three year period and the following additional three options.

1) Concentrations in studio are available to students in departments outside the major, ranging from 6 to 12 credit options in each academic year.

2) Electives: Studio and Critical Studies electives range from 9 to 15 credits and when combined with Concentration options can total 33 credits outside the departmental requirement of 33-36 credits.

3) Dual Programs are available in 1) Art Education and Critical Studies, and 2) Art Education and Fine Arts.

EDUCATIONAL PROGRAMS AND OPTIONS:

Academic Year 1972-73.

The curriculum model for each department of the College parallels the following description:

Core Program	(C.P.)	24
Critical Studies	(C.S.)	42
Departmental Studios		33-36
Concentrations	18	
Electives	15	33-30
		132 credits

-19--

Study Programs

The College offers a special three week (3-credit) program for study abroad in Italy during the mid-year intersession. The overseas program is staffed by College faculty and is offered through the program of Continuing Education.

Evaluation Process

The evaluation process consists of the following four notations of scholastic achievement:

I. No Credit (No Record). NC

Courses not passed and withdrawals are not recorded on permanent transcripts. If the course is required, it must be repeated.

II. Incomplete. I

A temporary designation to accommodate the possibility of early completion of course requirements.

III. Pass. P

All students successfully completing the required amount of work in the course during the semester. Students should ask faculty for written testimonials qualifying the "Pass" designation for inclusion in their folders when they feel that high achievement was demonstrated in that class or to qualify the Pass notation.

IV. Honors. H

Honors classification is awarded to students for exceptional achievement only, and by faculty vote of the designated department.

Faculty-Student Advisory Program.

After choosing a major program of study the department head serves, or assigns an advisor to each student who aids in program choices and maintains a continuing review of the student's status and progress at the College.

Practicum Programs

The Art Education department through an affiliation with the University of Massachusetts offers practicum teaching experiences in different areas of the country.

Colloquia Programs

The College, in a tuition exchange program with Boston State College, offers courses in several foreign languages. French, Italian, German and Spanish are available as electives within the Critical Studies program.

Independent/Directed Study

Programs are arranged through the departments and approved by the Academic Dean.

Master of Science in Art Education

The Graduate Division of Massachusetts College of Art in conjunction with the Division of Art Education offers two graduate programs leading to the degree of Master of Science in Art Education. These programs are offered in the evening school during the regular academic year and during the six-week summer session. At the present time Massachusetts College of Art has no provision for full-time graduate study in the regular day school.

Attendance

While attendance is officially taken to satisfy state law, attendance policies are at the discretion of the individual class instructor. Students are urged to provide written explanations for lengthy absences and forms are available in the office of the Academic Dean. Students who will be absent for lengthy periods should also inform the Registrar as soon as possible.

Class instructors are to:

- 1) clearly describe their expectations relative to the attendance, and their method of maintaining it. This is to be done during the first week of classes for each semester;
 - 2) describe clearly their views concerning the making up of examinations and work due to the absence of either party;
 - 3) clearly describe during the first week of classes the system of evaluation.
- Faculty Handbook

Student Program Changes

In order to change a major or add or drop courses students should secure the signature of the department or division head and the instructors involved. Petitions for change of major and DROP-ADD forms are available in the Registrar's Office. Courses may not be added two weeks after the inception of classes.

21.

Auditors

Auditors will be permitted in class with the approval of the instructor and simultaneous notice to the Academic Dean, John Cataldo.

Leave of Absence

A leave of absence may be granted for a period not exceeding one academic year. In exceptional cases the leave may be extended for one additional year. A written request for renewal must be received by the Registrar before the original leave expires. The College reserves the right to deny any petition for absence or renewal.

The application must be approved by the Bursar, Stan Thomas; the Dean of Students, David McGavern; Academic Dean, John Cataldo; then presented to Stephen Stavros, Registrar.

Withdrawal

In the event that the student wishes to withdraw from the College, he must fill out an official withdrawal form obtained from the Academic Dean's Office. Only after the form has been certified by the Dean and Administrators can the student receive a refund (if he leaves before the sixth week of school). Then the procedure will be complete.

Cancellation of Classes

When inclement weather makes the closing of school necessary, announcements to that effect are broadcast on WHDH, WBZ, WEEL, and WRKO at, or shortly after, 7 A.M.

Academic Deficiencies

In accord with our new grading system no record will be kept of failures. However, deficiencies will be temporarily recorded until corrected. There will be no failures recorded on the permanent record. This means students will have to make up required courses and in other cases an equivalent number of credits. If too many deficiencies are received, students may be removed from the College.

Faculty and Departments

Majors:

There are three majors offered in the Mass
Art undergraduate program:

Art Education

Design

Fine Arts

There are also supportive programs in CORE
and Critical Studies.

There is an attempt being made to lessen the
number of required courses so that area
electives and open electives may be chosen,
creating a broader, freer program of
individualized study.

Within each department there are several
concentrations in which the student can
participate. This program will be emphasizing
a maximum diversity in the individualized
educational program.



George Nick.



Arthur Hillman



George Greenamyre.



Harris Barron.



Russell Doucette

Fine Arts Division

Painting Department

George Nick – Chairman

Arthur Corsini

Charles Demetropolos

Jeremy Foss

Daniel Kelleher

Robert Moore

Edward Movitz

Paul Celli

Donald Burgy

Charles Huebler

Printmaking Department

Arthur Hillman – Chairman

Michael Durand

Sculpture Department

George Greenamyre – Chairman

Dennis Kowal

Media Department

Harris Barron – Chairman

Marsha Blang *pk*

Crafts

Russell Doucette – Chairman

David Davison

Charles Abbott

James Kenny

Film Making

Michael Chalufor

Art Education Division

Donald Lettis – Chairman

John Grepp

Charlotte Horblitt

Rodney House

James Kenny

Edward McCluney

Phyllis Ewen

← Clifford Janey

Art Education, Graduate Program

Algalee Adams – Director

Critical Studies Division

Kathryn Coghlan – Chairman

Girard Amirian

John Butler

Lila Chalpin

Bruce Hawthorne

Marjorie Hellerstein

Gerald Johnson

Lee Kane

Paul Shea

John Thornton

Athanasios Boulukos

Diane Richards

Art History

Virginia Allen

Phylliss Bretholz

Patricia Shen

Helen Stucki

Lise Vogel

Judith Applegate

John McLaughlin

CORE Division

D. Lowry Burgess – Chairman

William Brant

Calvin Burnett

Floyd Covert

Dean Nimmer

Alf Branconier

Paul Earls

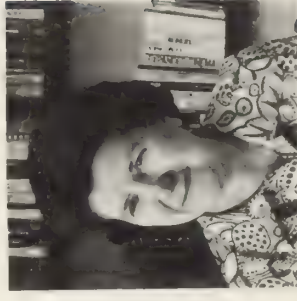
Pano Chikas



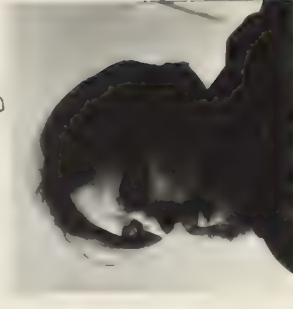
Donald Lettis



Algalee Adams



Kathryn Coghlan



Lowry Burgess



William Hannon



Thomas Burke



Carl Gibson.

Design Division

William Hannon – Chairman

Graphic Design Department

Thomas Burke – Chairman

Robert Benson

Muriel Cooper

Lew Fifield

Thomas Briggs

Industrial Design Department

Carl Gibson – Chairman

William Hannon

William Sydlowski

Fashion Design Department

Jean Shohan – Chairman

Zulmira Almeida

Joanne Branford

Environmental Design Department

David Dobereiner – Chairman

Karl Linn

Jan Wampler

Photography Department

Paul Muller – Chairman

Warren Hill

Gus Kayafas

Rosalyn Gerstein

Illustration Department

Thomas O'Hara – Chairman

Ronald Hayes



Paul Muller



Thomas O'Hara

Administration

Robin Carter Director of Placement
 Dr. John W. Cataldo Academic Dean
 Charles Churchill Assistant Librarian
 Joseph B. Doyle Supt. of Buildings & Grounds
 Anne F. Eskrigge Librarian
 Barbara A. Forrey College Nurse
 Virginia Gunter Director of Exhibitions
 Benjamin Hopkins Head Librarian
 Sydney S. Kaplan Director of Administrative Services
 David O. McGavern Dean of Students
 John F. Nolan President
 Suzanne P. Rohrbaugh Director of Admissions
 Steven D. Stavros Registrar
 Stanley Thomas Bursar
 Beverly Washington Director of Financial Aid

Ralph C. Avery Library Assistant
 G. Hillman Barney Laboratory Technician
 John R. Breivogel Administrative Clerk
 Elizabeth L. Brewer Library Assistant
 Margaret E. Carroll Admissions Clerk
 Cynthia L. Thom Secretary to Critical Studies Dept.
 James F. Chiavelli Audio-Visual Technician
 Daniel N. Curran Maintenance Employee
 Katherine DeTeso President's Secretary
 Jacques Dupré Maintenance Employee
 Dorothy Esterquest Secretary to Dean of Students
 Paul O. Fallon Campus Police Officer
 Christine C. Finn Bookkeeper
 Judith S. Hearst Receptionist
 Mary Karpinski Secretary to Registrar
 Ernest J. King Maintenance Foreman
 Vincent P. Maloney Maintenance Employee
 Harry McKinley Laboratory Technician
 John S. McNamara Carpenter
 Richard Newton Electronics Technician
 Pauline C. Prift Secretary to Dir. of Admissions
 Arline M. Reardon Personnel Supervisor
 Mark Ridge Maintenance Painter
 Carol A. Rock Assistant to Bursar
 Hannah M. Ryan Academic Dean's Secretary
 Wendell Stanley Maintenance Employee
 Joseph P. Upham Electronics Technician
 David Wilcox Statistical and Purchasing Clerk

Kay McNamara *motion* 27.

The Community-at-Large-

Mass Art is finding itself involved more and more in the community of Boston.

Organizations in the city are increasingly geared to dealing with the students' needs that cannot be met within the institution itself. This section, while not complete, describes these organizations.

If there are questions concerning their operations, or if you need any assistance, we recommend that you see Dean David McGavern, Dean of Students.

Police Fire Phone Service

Boston	338-1212	536-1500	482-5252
Cambridge	864-1212	876-5800	542-5500
Brookline	734-1212	232-4646	482-5252
Somerville	625-1212	623-1500	542-5500

Time 637-1234

Weather 936-1234

Drugs

- 1) Turn-Off 261-2600
- 2) East Boston Drug Action Council
569-5390
- Monday-Saturday 9 A.M.-10 P.M.
- 3) Poison and Drug Information Center
232-2120 (24 hours)

Hotlines

- 1) Suicide prevention 426-6600
- 2) Bridge Over Troubled Water 227-7114
(daily 10-8)
- 3) Cambridge Hotline 876-7528 (6 P.M.-7 A.M. daily)
- 4) Project Place 267-9510 (24 hours)
- 5) Hub Call 482-2255 (8-12 daily)

Newspapers

There are three local weekly newspapers which provide information on apartments, jobs, etc. Several are especially pertinent to students, the *Boston Phoenix*. There is the traditional newspaper, the *Boston Globe*, good funnies and classifieds. Other newspapers are the *Record American/Herald Traveler*, the *Christian Science Monitor*, *Muhammed Speaks*, the *Bay State Banner*, and *East-West Journal*.

Draft Counseling

Under Selective Service Law, all males eligible for the draft are entitled to seek out counseling in order to more fully understand their rights and responsibilities. While there are many counseling centers throughout the Boston area, experience has shown the following organizations to be quite reliable:

American Friends Service Committee 876-7939

Draft Information Center
5 Longfellow Park, Cambridge
American Friends Service Committee

266-1753

Freedom Center
355 Boylston Street, Boston



Legal Assistance.

We recommend the following organizations for legal assistance. All three recognize the special financial problems of students and will probably not require a fee.

- 1) Massachusetts Lawyer's Guild 661-8898
595 Massachusetts Avenue
Cambridge 02139

A general "help" organization with a network of referrals for legal problems including draft counseling, housing information and other forms of legal assistance.

- 2) American Civil Liberties Union 727-2277
3 Joy Street
Boston

A special organization with emphasis on cases dealing with academic freedom. Other civil cases also handled.

- 3) Legal Aid Society of Boston 227-0200
14 Somerset Street
Boston

A general assistance organization.

Pregnancies & Birth Control.

A woman who believes she is pregnant should visit a qualified medical doctor specializing in gynecology.

In addition, qualified counseling services are available for those women who feel the need. The most reputable and established agency is:

- Pregnancy Counseling Service 523-1633
3 Joy Street
Boston

The service will make an appointment to visit with a counselor within two days. There is no fee for this service. The Pregnancy Counseling Service is also authorized to give pregnancy tests for a modest fee.

Community Health Services

1. Health, Inc.
333 Longwood Avenue
Telephone 731-4500

Immediately accessible to the College, this unique organization offers immediate service for accidents and long-term health care. In addition, there is no waiting and it is relatively inexpensive.

2. Beth Israel Clinic - located on the far side of the hospital, next door; the clinic is open to students 24 hours a day. Usually a wait of at least an hour unless it is a real emergency. Insurance forms are available at the clinic or the nurse's office.

3. Cambridgeport Clinic - 10 Mt. Auburn St., Cambridge 876-0284 Mon-Fri, 6-8 P.M. List posted at 1:45 P.M. (first come, first served).

4. Medical Van - Mon-Fri, starts at 7 P.M. at Project Place, going to the Sanctuary on Mt. Auburn St., then to Kenmore Square.

5. Tufts Dental Clinic - 136 Harrison Ave., Boston 423-4600. The Clinic is located in the Garment District and does good dental work. Registration and X-Ray for first visit total \$14.00 and nominal charges are placed on the dental work. Hours are from 9 to 4.

6. Roxbury Comprehensive Health Clinic - Washington Park, Roxbury. Medical, mental and dental clinic for students living in the Roxbury area. Free!

7. Mass. Mental Health - 73 Fenwood Rd., Boston 734-1300. Students needing psychiatric help should register for a diagnostic interview at the free walk-in clinic Monday through Friday from 9 to 4.

Hospitals

Pet hospitals

Angell Memorial Animal Hospital
Longwood Ave., Boston
Animal Rescue League
Chandler St., Boston

People hospitals

Boston City Hospital
Harrison Ave., Boston
Beth Israel
Brookline Ave., Boston
Childrens Hospital
Longwood Ave., Boston
Deaconness Hospital
Brookline Ave., Boston
Massachusetts General Hospital
Fruit St., Boston

Art Schools.

Art Institute of Boston
(School of Practical Art)

718 Beacon Street

Boston, Mass.

Boston Architectural Center

320 Newbury Street

Boston, Mass.

Brandeis University

Rose Art Museum

Waltham, Mass.

Butera School of Art

11 Beacon Street

Boston, Mass.

B.U. School of Applied Arts

855 Commonwealth Avenue

Boston, Mass.

Institute of Contemporary Art

33 Beacon Street

Boston, Mass.

Museum of Fine Arts School

230 Fenway

Boston, Mass.

New England School of Art

285 Huntington Avenue

Boston, Mass.

Vesper George School of Art

44 St. Botolph Street

Boston, Mass.

The School of Fashion Design

136 Newbury Street

Boston, Mass.

School of the Worcester Art

Museum

55 Salisbury Street

Worcester, Mass.

Art Libraries.

1) Boston Public Library, Copley
Square

536-5400

2) Houghton Library, Harvard

495-2441

3) Fellowes Atheneum, Putney St.,
Roxbury

445-1988

4) Widener Library, Harvard Univ.,
Cambridge

495-2411

5) Fogg Library, Harvard

495-3374

6) Main Harvard Number

492-2538

262-1223

536-3170

894-6000

536-4623

353-2000

227-6940

267-9300

536-0383

267-2045

536-9343

752-4678

Museums

- 1) Boston Museum of Fine Arts,
Huntington Ave., Boston
- 2) Busch Reisinger Museum, Harvard Univ.,
Cambridge
- 3) De Cordova Museum, Sandy Pond Rd.,
Lincoln
- 4) Fogg Art Museum, Quincy St., Harvard
Univ.
- 5) Children's Museum, 60 Burroughs St.,
Jamaica Plain
- 6) Isabella Stuart Gardner Museum, 280
The Fenway, Boston
- 7) Peabody Museum, Harvard Univ.,
Cambridge
- 8) National Center of Afro-American
Artists, Elm Hill Ave., Roxbury
- 9) Hammond Museum, Hesperus Ave.,
Gloucester
- 10) Museum of Science, Science Park,
Boston
- 11) Peabody Museum of Salem/East India
Native Hall, Essex St., Salem

Galleries

- 1) Adelson Gallery, 134 Newbury St.,
Boston
- 2) Alpha Gallery, 279 Newbury St., Boston
- 3) Brodney Gallery, 811 Boylston St.,
Boston
- 4) Boris Mirski Gallery, 166 Newbury St.,
Boston
- 5) Botolph Gallery, 161 Newbury St.,
Boston
- 6) Castano Museum, 71 Newbury St.,
Boston
- 7) Childs Gallery, 17 Arlington St., Boston
- 8) Deininger Gallery, 206 Newbury St.,
Boston
- 9) Edna Hibbel Gallery, 175 Newbury St.,
Boston
- 10) Gallery Seven, 161 Newbury St., Boston
- 11) Gropper Art Gallery, 1768 Mass. Ave.,
Cambridge
- 12) Guild of Boston Artists, 162 Newbury
St., Boston
- 13) Harcus Krahaw, 167 Newbury St.,
Boston
- 14) Hayden Gallery, M.I.T., Mass. Ave.,
Cambridge
- 15) Institute of Contemporary Art, Beacon
St., Boston
- 16) Nexus Gallery, 27 Stanhope St., Boston
- 17) Obelisk Gallery, 130 Newbury St.,
Boston
- 18) Rose Art Gallery, Brandeis Univ.,
Waltham
- 19) Roter Gallery, 26 Dunster St.,
Cambridge
- 20) Schuster Gallery, Mt. Auburn St.,
Cambridge
- 21) Vose Gallery, 238 Newbury St., Boston
- 22) Ward-Nasse Gallery, Newbury St.,
Boston

Art Supplies

The following list is to help students purchase art supplies inexpensively and to get them at times when the Art School Associates is not normally open. All of these stores give discounts.

I. Paint, ceramic

- Charrette Artist Supply, 2000 Mass. Ave., Cambridge
Cambridge Artists' Materials, 12 Dunster St., Cambridge
Art Center of Harvard Square, 1099 Mass. Ave., Cambridge
Lamberts Artist Supply, 290 Commonwealth Ave., Boston
Hammett Company, 48 Canal St., Boston
Newton Pottery Supply, Rumford St., Newton
G.B. Visual Art Supply Stanhope St., Boston
American Canvas Supply, E St., South Boston
Utchrect Art Supply, Newbury St., Boston
Earth Guild—Raw Materials, Putnam Ave., Cambridge
Johnson's Artist Materials, Newbury St., Boston
Framing-Leon Brathwaite, Columbus Ave., Roxbury

II. Camera and photography

- A. Smith, Division of Wolf-Smith, 401 Mass. Ave., Cambridge
Claus Gelotte, Inc., 284 Boylston St., Cambridge
University Camera, 627 Commonwealth Ave., Boston
Film Service Lab, Berkeley St., Boston
Sports Film Lab, 26 W. Broadway, Boston
Boston Camera Sales, 31 Battery St., Boston
Ferrante and Dege, Mass. Ave., Harvard Square
A. Smith, Mass. Ave., Central Square
Copley Camera and Hi Fi, Boylston St., Boston
Copley Professional Sales, Newbury St., Boston

III. Clothing

- Snyders Army-Navy Surplus, Boylston & Washington Sts., Boston (2 stores)
Army-Navy Surplus, Central Square, Mass. Ave., Cambridge
Morgan Memorial Used Clothing, Arlington St., Boston
Hit or Miss, Mt. Auburn St., Watertown
Marshalls, VFW Parkway, West Roxbury
Tweed's, Brookline Ave., Boston
New Directions, Mass. Ave., Boston
Common Market, corner of Comm. Ave. & Harvard St., Allston
Filene's basement, Washington St., Boston
Trout Fishing in America, Broadway, Cambridge

IV. Junk and/or Used Furniture

- Creative Comforts, 456 Mass. Ave., Cambridge. Scraps—wood and fabric
Good Will, Mass. Ave., Cambridge
List of junk and scraps that can be scrounged or purchased obtained from Educational Development Center, 55 Chapel St., Newton 50 cents

See *Boston Phoenix* for names of others

V. Lumber Yards

- Carlsen Lumber, 325-9100, 226 Spring St., West Roxbury
Barney and Carey, 277-8821, 187 High St., Brookline
F. D. Sterritt, 547-0040, 50 Albany St., Cambridge

VI. Hardware Stores

- M. P. White Company, 55 Stuart St., Boston
H. L. Levy Hardware, 25 Stuart St., Boston

VII. Material

- Eastern Textile, corner of Kneeland & Harrison Ave., Boston (Chinatown)
Harrison Textile, Harrison Ave., Boston (Chinatown)

VII. Plastics

- Contemporary Plastics, 661-8050, 196 Broadway, Cambridge (sales, classes, workshops)

VIII. Food Stores

The listings of food stores is broken up into two main categories. The first, Calumet, Star and Haymarket are typical food stores. And the second, Crane's Call, Erewhon, Organic Cellar and Life Foods, that are macrobiotic and/or organic.

Erewhon Trading Company, Newbury St., Boston

Calumet Market, Brigham Circle, Boston
Star Market, Beacon St. and Prudential Center, Boston

Life Foods Organic Market, Commonwealth Ave., Boston

Haymarket Square (where meats & produce may be purchased in an open air market) open Thursday-Saturday

Crane's Call Bakery, Queensbury St., Boston
Organic Food Cellar, Newbury St., Boston
Rising Earth, River St., Cambridge

The Bake Shop, River St., Cambridge
Attar, Putnam Ave., Cambridge

IX. Free Food

Monday: Old West Church (6-12 P.M.)
Cambridge St., Boston

Wednesday: Paulist Centre (6 P.M.) Park St., Boston

Every day but Thursday: Paulist Centre—breakfast (9-12)

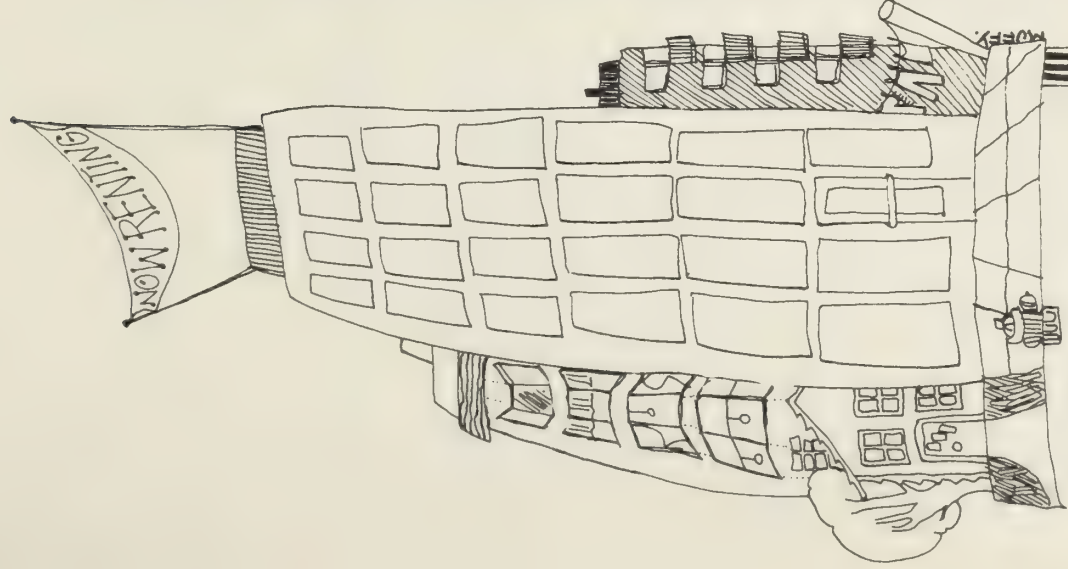
Monday-Saturday: Salvation Army (Lunch 9:30 A.M. Dinner for men only at 12:30) Shawmut Ave., Boston

Any day at all: work awhile for a meal at the Orson Welles Restaurant, Mass. Ave., Cambridge.

The Sanctuary, Mt. Auburn St., Cambridge (evenings)

Trout Fishing of America — potluck supper, Sun. evenings, Broadway, Cambridge (bring your own plate)

**If you have no place to go, the Sanctuary operates a hostel. Rooms may also be obtained at the Y for 75 cents.



Landlord Blues.

Allston-Brighton Tenants' Union
(Mon.-Thurs. 12-8) 234-3050
South End Tenants' Union 536-0938
Tenants' Association of Boston (Roxbury)
427-0938
Tenants' Assistance Project of Cambridge
354-2064
Cambridge Tenants' Organizer Committee
354-2064
Brookline Community Tenants Union
566-6736
Dorchester Tenants Action Council 336-4192

X. Bars or places to eat & get a beer, etc.
(Relatively cheap & not hostile to freaks)
Windsor (food & drink), Brookline Ave.,
Boston

Dug-Out, Comm. Ave., Boston

Cronin's (food & drink), Harvard Square,
Cambridge

Jack's (food & drink & folk singers), Mass.
Ave., Cambridge

Plough & Stars (lunches & drink), Mass. Ave.
Cambridge

Max's (lunches & drink), corner of River &
Putnam, Cambridge

Orson Welles Restaurant (food & drink),
Mass. Ave., Cambridge

XI. Liquor Stores — largest & cheapest in
the city

Martinetti's, Soldiers Field Rd., Boston
Blanchard's, Harvard Ave., Brighton

XII. Helpful Books.

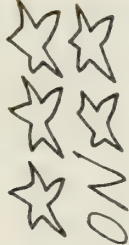
ACLU Student Rights Handbook—free from
American Civil Liberties Union

Peoples Yellow Pages—Vocations for Social
Change, 351 Broadway, Cambridge, 02139
50 cents

XIII. Other Helpful Things.

Trout Fishing of America—Broadway, Cam-
bridge Place for people to get together and
share Programs presently in progress — Trout
Coffee House, a music workshop, pottery,
silkscreen, batik, weaving, candlemaking,
dulcimer, building, photography, massage,
flute, and music theory. A place to start
your own thing.

STUDENT GOVERNMENT ASSOCIATION CONSTITUTION



Massachusetts College of Art
Student Handbook 1972-1973

PREAMBLE

We, the students of Massachusetts College of Art, do hereby organize and establish a democratic form of student self-government that will serve as a responsible authority in student affairs, that will inspire student activities for the best interests of the students and of the College, and will provide optimal utilization of College academic resources.

ARTICLE I — NAME

The student community at Massachusetts College of Art shall be known as the Massachusetts College of Art Student Government Association.

ARTICLE II — MEMBERSHIP

All regularly matriculated undergraduate students currently in attendance are members of the Massachusetts College of Art Student Government Association.

ARTICLE III — PURPOSE

The purpose of this Student Government Association shall be:

1. To develop among the students a sense of personal responsibility for their own conduct and for the welfare of the College.
2. To develop and maintain among the students a sense of communal responsibility for their own self-government.
3. To foster observance of the shared goals and ideals of the College community and to work for maximum cooperation within the College community in Campus Affairs.
4. To supervise student activities and to assist them to maximum effectiveness within the limits of this Constitution.
5. To provide for a Student Council based on the principles of democratic representation.
6. To provide for Boards of Review which shall exercise judicial authority among students of the College Community.
7. To protect the rights of the Student Government Association and its members.

ARTICLE IV — STUDENT RIGHTS

The Student Government Association and its representative body, the Student Council, shall do all within their powers to protect the following rights of all the students of the Massachusetts College of Art:

SECTION 1. It is the right of students to participate in the regulation of their own affairs as responsible citizens of the College community and to share in the formation of the character of that community.

SECTION 2. It is the right of students to organize clubs and associations for all purposes except as restricted by the Constitution.

SECTION 3. It is the right of student organizations, the Student Government Association, or the Student Council, to invite speakers of their choice to address them upon any subject.

SECTION 4. It is the right of any group of students to establish and issue student-directed publications free of censorship. Student editors shall be responsible for their publications.

SECTION 5. It is the right of every student to discover, learn, conduct research, publish, discuss, exhibit, and exchange findings and opinions individually or in association.

SECTION 6. It is the right of every student to exercise his full rights as a citizen afforded to him by laws of the United States of America and the Commonwealth of Massachusetts without impairing his standing with any committee of the faculty or administration provided that he does not claim to represent the College or the Student Body.

SECTION 7. It is the right of every student to be informed of the charges against him and to have an adequate opportunity to defend himself before being subjected to disciplinary action.

SECTION 8. It is the right of every student to submit petitions to Administration or Faculty Committees on any subject.

ARTICLE V — MEETINGS

SECTION 1. The Student Government Association shall be called into assembly by the President, upon the initiative of the Student Council, or upon receipt by the President of a petition containing the signatures of at least 10% of the Student Government Association membership. After the official presentation of a legal petition, the President shall call an assembly within ten (10) school days.

SECTION 2. The Student Government Association shall meet in Assembly at least twice during the academic year to hear the Report of the President and to discuss business of the Student Government Association.

ARTICLE VI — EXECUTIVE

SECTION 1. Executive Officers

- a. The executive officers of the Massachusetts College of Art Student Government Association shall be President, a Vice-President, a Secretary, and a Treasurer.
- b. The President shall call and preside over meetings of the Student Government Association Assembly and the Student Council. He shall have power to appoint such temporary committees as he may deem necessary. He shall be an ex-officio member of all committees and boards, except the Boards of Review. He shall participate in Student Government Association referenda. He shall present semi-annual reports of the activities of the Student Government Association to its members. He shall sign all contracts and obligations recommended by the Student Council.
- c. The Vice-President shall exercise the powers of the President in the absence of, or in the event of the resignation of the President. He shall act as ex-officio member of all temporary committees, shall be chairman of the handbook committee and shall coordinate all club activities.
- d. The Secretary shall record, keep, and post minutes of every Student Council and Student Council and Student Government Association meeting and shall take charge of posting all Student Government Association and Council notices; he shall be responsible for all Student Government Association correspondence.

e. The Treasurer shall take charge of all funds of the Student Government Association. He shall submit to the Council a financial statement of all monies of the Student Government Association at the end of each semester. An accurate account must be kept in readiness at all times for an inspection by the College Auditor. The account shall be audited annually. He shall be chairman of the budget committee. He shall pay all obligations recommended or approved by Student Council. All checks and withdrawals will have the signature of the Secretary or his designee.

SECTION 2. Elections of Executive Officers.

- a. The Executive Officers of the Student Government Association must be members of the Junior, Sophomore or Freshman classes elected to serve in their Senior, Junior or Sophomore years respectively. They shall be chosen by ballot of the entire Student Government Association.

- b. Nominations for President, Vice-President, Secretary, and Treasurers shall be made by the third week of March. Any student in good standing may have his name placed in nomination according to procedures set up by the election committee.

c. Elections shall be held by the last week of March. All voting shall be by secret ballot. Ballot boxes shall remain locked until the closing of the polls. All elections shall be determined by a plurality vote. All ballots shall be held for two months.

d. Election appeals shall be made through the Election Committee to the Student Council within two weeks after the contested election. The Student Council may consider the evidence and order a recounting of the ballots. Final appeal shall be made to the Student Board of Review.

ARTICLE VII — LEGISLATIVE

SECTION 1. General legislative authority resides in the Student Government Association.

- a. It shall elect the Student Council and the executive officers of the Student Government Association in accordance with the provisions of the Student Government Association Constitution.
- b. It shall discuss in Assembly and subsequently approve or disapprove by referendum a yearly budget presented to it by the Student Council no later than the second week of May. The budget shall require the approval of a majority of the students participating in the referendum.

1. Initial approval to a proposed budget by the incoming officers shall be noted not later than the second week of May prior to their term of office.

c. It must approve of all new dues upon the members of the Student Government Association. The levying of new dues shall require the affirmative vote of a majority of the students participating in the referendum.

d. It shall discuss in Assembly, and subsequently approve or disapprove by referendum any proposals placed upon the Assembly's agenda by the Student Council. All proposals shall require the approval of a majority of the students participating in the referendum, except in the case of Constitutional amendments, and the removal of officers.

SECTION 2. The Student Council shall be composed of the following members:

- a. The Executive Officers.
- b. One (1) member elected from each Senior division.
- c. One (1) member elected from each Junior division.
- d. One (1) member elected from each Sophomore division.
- e. One (1) member elected from each Freshman division.
- f. The presidents of the Freshman, Sophomore, Junior and Senior Classes.

SECTION 3. Election of Student Council.

- a. All Student Council members shall be chosen by ballot of their respective divisions.
- b. Nominations for Council members will be made at an election to be held not later than two weeks after first semester commencement.
- c. The Student Council and Executive Officers assume duties at the first meeting of the Student Council following completion of the Student Council elections and not later than one week after these elections except under extraordinary circumstances subject to appeal to the Student Board of Review.

- d. All voting shall be by secret ballot. All elections shall be determined by a plurality vote. All ballots shall be held for two months.

SECTION 4. The Student Council shall meet at least once a month. It may be called into special session at the discretion of the President or by petition of four members of the Student Council. 50% plus one (1) shall constitute a quorum, all members having been informed.

SECTION 5. The legislative powers and functions of the Student Council shall include the following:

- a. It may legislate rules to regulate the life of the student community within the framework of the laws of the nation and not inconsistent with the Constitution or in conflict with College regulations.
- b. It shall solicit the opinions of the students in regard to programs and policies of the Student Government Association.

- c. It shall take all necessary measures to initiate, stimulate, and coordinate student extra-curricular activities; it shall take cognizance of all public functions involving the expenditures of funds by members of the student community; it shall set the framework for the use of all Student Government Association funds so that no club or body administering said funds in any activity may impose any restriction limiting the full participation of any member of the Student Government Association in said activities; however, it shall never use any of its power except as defined by this Constitution to dictate the purposes or policies of any club to establish conformity of opinion or program.

- d. It shall draft a yearly budget of anticipated receipts and proposed expenditures of monies of the Student Government Association not later than three (3) weeks after the commencement of the first semester.

- e. It shall consider matters of dues and make recommendations to the Student Government Association.

- f. It shall be the official representative of the Student Government Association and shall be empowered to negotiate and conclude contracts on behalf of the Student Government Association.

SECTION 6. The Student Council shall have the power to implement decisions made under its authority and shall also serve as executive of Student Government Association decisions. It may appoint committees and delegate to these committees their functions.

- a. The Chairman of each committee shall be appointed by the President and approved by the Student Council.

- b. The Student Council may appoint new committees whenever necessary. The Committee shall study, plan, and submit their recommendations to the Student Council. The committees shall carry out their functions with the approval of the Student Council.

- c. The procedures and rules governing the operation of each committee shall be determined by the Chairman of that committee. The Student Council reserves the right to review the rules, procedures, and membership of any committees.

ARTICLE VIII – ADVISORS

The Student Government Association shall have Faculty Advisors as follows:

1. Two advisors to be elected by the student body for a two year term.
For the first election one advisor shall be elected to a one year term so that every year thereafter one advisor shall have a year of experience with the Student Council.

2. Duties of the Faculty Advisors

- a. To attend Council meetings.
- b. To attend functions sponsored by all facets of the Student Government Association.
- c. To insure proper liaison with faculty and administration.

ARTICLE IX – JUDICIAL

SECTION 1. The judicial authority of the Massachusetts College of Art Student Government Association shall be exercised by the Student Board of Review and the Student-Faculty Board of Review. The primary purpose of the Student Board of Review shall be to secure rights for students and to provide members of the Student Government Association with an adequate and equitable form of judicial procedure in non-academic affairs. The primary purpose of the Student-Faculty Board of Review shall be to provide members of the Student Government Association with an adequate and equitable form of judicial procedure in academic affairs.

SECTION 2. The following procedural guidelines are established for the direction of all judiciary bodies at Massachusetts College of Art.

- a. Procedural Guidelines Prior to Hearing.
 1. The student shall be notified by the appropriate administrative official that he is accused of violating a regulation.
 2. The student shall be notified that he may elect one of two courses of action: (a) The student may request in writing that the appropriate administrative official take appropriate action. Should the student elect this course he is entitled to appeal the decisions of the administrative official to the appropriate judicial body. (b) The student may request a hearing before the appropriate judicial body.
 3. At least ten working days prior to the hearing the student shall be entitled to the following (a) Written notification of the time and place

of the hearing. (b) A written statement of charges of sufficient particularity to enable the student to prepare a defense. (c) Written notification of the witnesses against him, with the exception of those that might develop during the course of the hearing; or, if there are no such witnesses, written notification of how the alleged violation came to the attention of the administrative official.

b. Procedural Guidelines during the hearing.

1. Procedure during the course of the hearing shall be handled by the chairman of the hearing body.
2. The student shall be entitled to appear in person and to present his defense to the judicial body and may call witnesses in his behalf. The student may wish to elect not to appear before the judicial body. Should he elect not to appear, the hearing shall be held in his absence. The failure of the student to appear shall not be taken as indicative of guilt and must be noted without prejudice.
3. The student shall be entitled to be accompanied by any counsel of his choice. Such counsel may or may not be connected with the College, adult or minor.
4. The student or his counsel must have the right to confront adverse witnesses and examine the evidence.
5. The student or his counsel must be permitted to forward his own witnesses and the college administration should employ its powers, insofar as it can, to make those witnesses available.
6. The student shall be entitled to refuse to answer questions.
7. Questioning and discussion during the hearing must be relevant to the probability and nature of the specific violation.
8. The student is entitled to an expeditious hearing.
9. The student shall not be held responsible as a member of a group for the actions of other members of the group.
10. No judgement of the student's moral character shall be made in charges brought before the judicial body or in questioning during the hearing. Nor shall his actions previous to the offense be considered relevant except as indicating repeated offenses.

c. Procedural Guidelines in Rendering Judgement.

1. The judgement shall be assessed in no more than forty-eight hours after the proceedings close.
2. The student shall be entitled to an explanation of the reasons for any decision rendered against him.
3. The student shall be notified of his right to appeal the decision of the lower judicial body. Should the student appeal, any action assessed by the lower judicial body shall be held in suspension until acted upon by the higher body.
4. The judgement should be based upon the evidence presented at the hearing.
5. A written record of the proceeding must be made available to the student.
6. A written record of the decision of the appellate body with reasons appended must be made available to the student.
7. Penalties for the same offense shall not be increased during any one academic year.
8. Names of the students involved in disciplinary action shall not be publicized; the judicial bodies shall only publicize points of regulation and cases decided.

SECTION 3. The above guidelines shall be implemented by the following judicial bodies:

a. The Student Board of Review.

1. The Student Board of Review shall consist of five jurors appointed whenever necessary by the Student Council who will choose a chairman and a secretary from their number.

2. The original jurisdiction of the Student Board of Review shall be as follows:

- a. Students with complaints of unjust treatment against fellow students, the student government or any of its organizations shall have recourse to the Student Board of Review.
- b. In exercising the aforementioned responsibilities, the Student Board of Review shall be empowered to rule on and to interpret the constitutionality of legislation, decisions, and actions of the Student Council and/or any organizations of the Student Government Association. The Student Board of Review shall be empowered to require officers in the Student government to perform their constitutional duties.

- c. The Student Board of Review shall have jurisdiction over offenses against its authority; filing of fraudulent charges, commission of perjury, contempt of the Board, and failure to observe its sentences.

- d. The Student Board of Review shall be empowered to decide contested elections.

e. The Student Board of Review shall have jurisdiction over non-academic College rules and regulations that affect members of the Massachusetts College of Art Student Government Association.

- f. The Student Board of Review shall not institute or suggest litigation.

3. The procedure to be followed by the Student Board of Review shall be as follows:

a. All complaints under the original jurisdiction of the Student Board of Review shall be issued from the office of the Dean of Students.

b. Sessions and meetings of the Student Board of Review shall be held whenever necessary; the Student Council shall designate times and places for these meetings and sessions.

c. Having followed pre-hearing guidelines pertaining to the student, all other parties to a case shall be given at least a three days advance notice except when immediate injunctions are necessary. Jurists may be called upon a one day advance notice.

d. Any student may appeal disciplinary action taken against him in writing to the Student Council; the action shall be suspended pending final decision by the new Student Board of Reviews. Appeals of the decision of the new Student Board of Review may be heard by the Student-Faculty Board of Review.

b. The Student-Faculty Board of Review.

1. The Student Faculty Board of Review shall be made up as follows:

a. Four students appointed by the Student Council. Initially two juniors shall be appointed for two years and two seniors for one year. Subsequently, two juniors shall be appointed each year and shall serve a two year period.

b. Four members of the faculty selected by the Faculty Council who shall serve for a period of two years. Initially, two faculty shall be appointed for two years, and two for one year. Subsequently, two new faculty members will be appointed for two year terms every two years.

c. The Chairman of the Student-Faculty Board of Review shall be selected by the President of the College.

d. The members of the Student Faculty Board of Review shall elect from their number a secretary who shall serve for one year.

2. The Student-Faculty Board of Review shall have jurisdiction in the following areas:

- a. Cases involving alleged violation of regulation which are referred to the Student-Faculty Board of Review by the Office of the President of the College.
 - b. Cases involving the recommendation of an instructor and a dean for action other than, or in addition to, a failing grade in a course given on the basis of a charge of academic dishonesty.
 - c. Cases involving request for readmission from suspension for non-academic reasons after a student has been suspended or denied readmission by an administrative officer.
 - d. The Student-Faculty Board of Review shall consider appeals from students or student groups who object to the ruling of a lower judicial body or who have been denied a hearing; or from students or student groups who are appealing administrative decisions of a disciplinary nature.
3. The procedural guidelines to be followed by the Student-Faculty Board of Review shall be as follows:

- a. Sessions and meetings of the Student-Faculty Board of Review shall be held whenever necessary; the Chairman shall designate times and places for these meetings and sessions.
- b. Having followed pre-hearing guidelines pertaining to the student all other parties to a case shall be given at least three days advance notice except the immediate injunctions are necessary. Jurists shall be given at least two days advance notice; alternative jurists may be called upon one day notice.

- c. Appeals of Student-Faculty Board of Review decisions under its original jurisdiction shall be heard by an Appellate Student-Faculty Board of Review consisting of four faculty members appointed by the Faculty Council and four students appointed by the Student Council.

- d. Appeals of the decision of the Appellate Student-Faculty Board of Review shall be heard by the Massachusetts State College Board of Trustees.

ARTICLE X — VACANCIES

Should a member of the Student Council or other officer of the Student Government Association, other than the President of the Student Government Association, permanently vacate office an election shall be held as soon as possible to fill that office.

ARTICLE XI — RESTRICTIONS OF OFFICERS

SECTION 1. There shall be three (3) groups of officers:

- (1) The executive officers of the Student Government Association.
 - (2) Class Officers
 - (3) Editors of School Publications
- SECTION 2. No officer so named in Section 1 shall hold another office named in Section 1.

ARTICLE XII — REMOVAL OF OFFICERS

SECTION 1. Any officer of the Student Government Association or member of the Student Council may be removed from office for negligence of duty.

SECTION 2. An order to remove from office any of the aforementioned officers of the Student Government Association shall require a petition signed by at least one-third of the constituency of that particular officer, requesting that an order of impeachment be presented to the Student Government Association for action.

SECTION 3. Satisfied that the petition is legitimate, Student Council shall designate a time and place for the presentation of the case before the Student Government Association and make official publication of the same and of the impeachment charges.

SECTION 4. A majority vote of the total membership of the Student Government Association shall be necessary to remove an executive officer or member of the Student Council from office.

ARTICLE XIII — PETITIONS AND REFERENDA

SECTION 1. Petitions shall be submitted to the Student Council for the consideration of proposals, the calling of Student Government Association meetings, and the removal of elected officials of the Student Association. The names of the sponsoring organizations, if any, shall appear on each page of the petitions. All signatures shall be numbered.

SECTION 2. All referenda shall be conducted by secret ballot. Ballot boxes shall remain closed until the closing of the polls.

ARTICLE XIV — STUDENT ACTIVITIES FEE

SECTION 1. The Student Activities fee shall be the principle mode of fund raising of the Massachusetts College of Art Student Government Association. The amount of the Student Activities Fee shall be determined by the Student Government Association in referendum.

SECTION 2. Student Government Association dues are payable by all students as part of registration at the college. Dues shall be pro-rated by semester.

ARTICLE XV — ORGANIZATIONS AND CLUBS

SECTION 1. The clubs are independent organizations of students.

SECTION 2. All clubs shall be freely open on the basis of either competency or interest to members of the Student Government Association who have paid the Student Activities Fee or the established rate of membership for said clubs. No exclusive secret societies shall be organized.

SECTION 3. Clubs shall be chartered by Student Council. No club shall have its charter revoked unless it is deemed by the Student Council to have acted contrary to its charter or the Massachusetts College of Art Student Government Association Constitution. Denial or revocation of charter shall be accompanied by an appropriate explanation.

SECTION 4. The chartered clubs may apply to the Student Council for support, financial or otherwise, for their programs and publications. However, this support, shall not affect the freedom of these clubs to make policy and plans in accordance with their own charters and the Massachusetts College of Art Student Government Association Constitution.

SECTION 5. Club Budgets

a. Student Council shall allocate funds to all clubs in the first semester on a regular budget basis. Additional allocations may be voted by the Student Council for special purposes throughout the year.

b. Contracts for the first semester which are made by the clubs prior to the first semester will be subject to the permission and approval of the Student Council.

SECTION 6. No student or group of students should be refused the use of college facilities as long as they conform to uniform regulations required for the scheduling of meeting times so long as the facilities are used for the purpose for which they were reserved.

ARTICLE XVI — PARLIAMENTARY PROCEDURE

The rules contained in Robert's Rules of Order, Revised shall govern the Student Government Association in all cases to which they are applicable except where they are inconsistent with the Massachusetts College of Art Student Government Association Constitution or the procedural guidelines adopted by the Student Council to govern its day to day operation. Procedural guidelines shall be adopted by a two-thirds vote of the Student Council.

ARTICLE XVII — AMENDMENTS

SECTION 1. Amendments to the Massachusetts College of Art Student Government Association Constitution shall be discussed in assembly and subsequently approved or disapproved by referendum. Such amendments shall require the approval of at least two-thirds of students participating in the referendum.

SECTION 2. Approved amendments shall be appended to the Constitution and shall not be substituted in the text of the Constitution.

Committees

Faculty Committees

The following are Faculty Committees upon which a number of students serve.

Curriculum Committee (3 students)

Scholastic Standards Committee (2 students)
Admissions Policy Committee (2 students)
Exhibitions and Programs Committee (1 student)

Library Committee (1 student)

Student Committees

The following Committees are composed entirely of students.

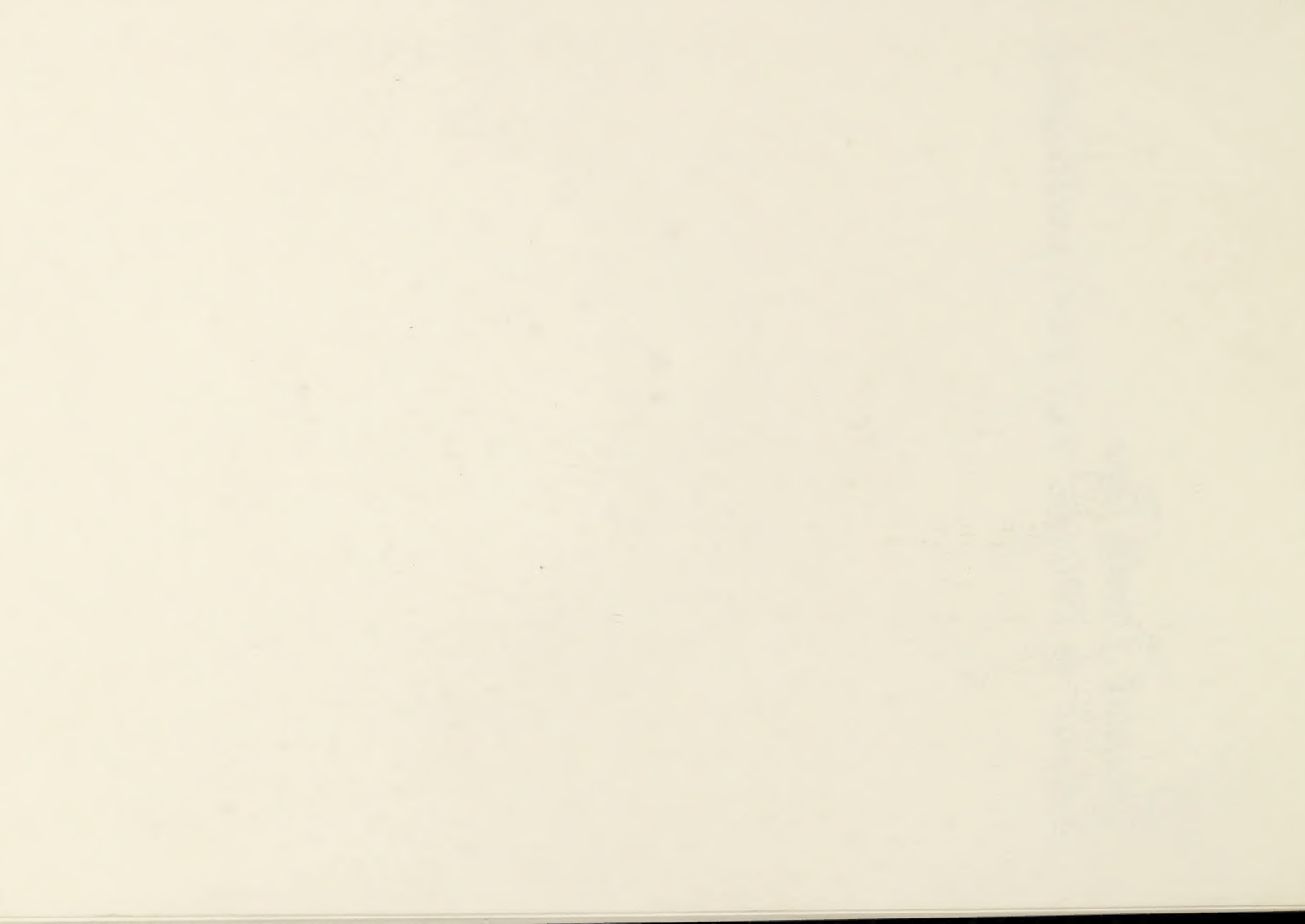
Teacher and Course Evaluation Committee
Exhibitions and Programs Committee
Film Series Committee
Social Events Committee
Public Relations Committee
Art Purchasing Committee
InterCollegiate Relations Committee

National Association of College Admission Counselors
New England Association of College Admission Counselors
New England Association for School, College & University Staffing
New England Association of Colleges & Secondary Schools
National Association of Schools of Art
National Commission on Accrediting, Inc.
American Library Association
American Council on Education
American Association of State Colleges & Universities
Massachusetts Association of Student Financial Aid Administrators
National Art Education Association
Metropolitan (Boston) Cultural Alliance

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